

Please initial each required statement and return to GSSNE 2 weeks prior to your reservation date.

**1. Conditions of Use**

- \_\_\_\_\_ GSSNE retains the right of access to the premises at any time.
- \_\_\_\_\_ The User agrees to abide by the guidelines outlined in the Camp Rental Book and hereafter in this Rental Agreement.
- \_\_\_\_\_ The User will take responsibility for the following:
  - Provide adult supervision for youth groups at all times. A minimum of two adults should chaperone the youth group and adhere to the following additional minimum ratios:
    - 6 – 8-year-olds – 1 adult for every 6 campers
    - 9 – 14-year-olds – 1 adult for every 8 campers
    - 15 – 18-year-olds – 1 adult for every 10 campers
  - Co-ed youth groups should identify separate living and restroom facilities.
  - For Girl Scout troops and groups, an adult who is currently certified in First Aid and CPR must be on-site at all times. An adult with previous Troop Camp Training and Outdoor Training OR previous documented camp training must be on-site if using outdoor camping facilities. Please provide GSSNE copies of current certifications 30 days prior to rental date.
  - Keep all medications locked up and collect emergency contact information for each participant 18 years of age or younger
  - Provide a vehicle designated for emergency transportation.
  - Follow all applicable Rhode Island or Massachusetts State Dept. of Health standards for food preparation and dishwashing procedures (RI: <http://tinyurl.com/zzjlahc>, MA: <http://tinyurl.com/kt48n7r>)
  - Follow all posted GSSNE emergency procedures including what to do in case of fire, missing person, health emergency, or weather emergency and advise all participants.
  - Orient all participants to the camp guidelines and safety guidelines.
  - Control vehicle traffic on the site by parking only in designated areas, limiting traffic to drop and pick up of equipment and supplies and adhering to 10 mph speed limit. Parking is limited. Carpooling is suggested.
  - Reporting any damage or unsafe condition immediately.
- \_\_\_\_\_ The User must accept the premises in the condition it shall be in at the beginning of the use period.
- \_\_\_\_\_ The User agrees to release from liability GSSNE, its employees, and volunteers from and against all liability, damage, expenses, suits, claims, or any other judgments arising from any injury to persons or property, loss of like by anyone in and about the premises. The User shall, at its own cost and expense, defend all suits or action brought against Girl Scouts of Southeastern New England, its employees or volunteers for injuries, loss of like, or damages to property during the period of use.

\_\_\_\_\_ The User shall furnish, at their own expense, Comprehensive General Liability Insurance. The insurance is to include Products-Liability Insurance and Broad Form Contractual Liability Insurance. (Usually included in the Comprehensive policy.)

- GSSNE, its employees, and volunteers must be included as additional insured.
- The certificate of insurance must state that the insurance being provided by the user is primary over any other insurance available to GSSNE, its employees and volunteers.
- All certificates of insurance are to state that at least 60 days written notice by registered mail will be given to the council prior to the cancellation of, non-renewal of, or any material change in the required insurances.

## **2. Documentation**

\_\_\_\_\_ In order to ensure the reservation of the date or dates reserved by the renter, a signed copy of the Signature of Agreement (Girl Scout members renting for private family events only), Hold Harmless Agreement (non-profit and for-profit groups only), and the certificates of insurance described in paragraphs 1d, 1e, 1f (non-profit and for-profit groups only) must be delivered to GSSNE at least 30 days prior to the date of use. If booking a camp reservation within one month of the rental start date, all required paperwork must be submitted within 2 business days. Retain copies of all submitted documents for your reference and record.

## **3. Waiver or Modification**

\_\_\_\_\_ The failure of GSSNE to insist upon or enforce strict compliance with any provision of this agreement shall not act as a waiver or modification to prevent GSSNE from insisting upon or enforcing any such provision in the future.

## **4. Effect of Prohibition**

\_\_\_\_\_ Any part of this agreement found to be, or interpreted by a court of competent jurisdiction, as being prohibited by law shall be ineffective without invalidating any other part of this agreement.

## **5. Condition of Site After Use**

\_\_\_\_\_ At the termination of the rental period, the renting group will quit and deliver up the property occupied in as good condition as when first occupied. Any damages caused by the renting group to the environments, property, or equipment, including but not limited to, buildings, furniture, utensils, or other facilities, trees and shrubs, will be paid for promptly by the renting group when billed.

## **6. Assignment and Sub-Lease**

\_\_\_\_\_ The renter shall not assign the lease or sublet the premises or any part thereof without the written consent of Girl Scouts of Southeastern New England.

## **7. Cancellation and Refund Policy**

\_\_\_\_\_ Refunds will not be issued for a cancellation or change less than one month prior to rental date. Cancellation requests must be presented in writing to receive any refund. A refund equivalent to the deposit (25% of full balance) will be processed if the cancellation is submitted and processed one month or more prior to the rental start date.